

*Wilson County*  
**Alcoholic Beverage Control**  
*Board*

[wilson.ncabcboards.com](http://wilson.ncabcboards.com)



2019 – 2020  
Adopted Budget



*"Providing 84 years of Control, Service and Revenue in Wilson County"*



*Wilson County*  
**Alcoholic Beverage Control Board**

2612 Forest Hills Road SW  
Wilson, North Carolina 27893  
(252) 243-2456  
FAX (252) 243-1772  
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**J. Paul Farris**  
CHAIRMAN  
**Phillip D. Batts**  
MEMBER  
**Erin J. Day**  
MEMBER

**Lawrence T. Etheridge, II**  
GENERAL MANAGER

**Kenneth W. Cooke**  
CHIEF, ABC ENFORCEMENT

June 18, 2019

Dear Wilson County Citizens,

The Annual Budget for the Wilson County Alcoholic Beverage Control Board for fiscal year July 1, 2019 through June 30, 2020 was prepared in accordance with North Carolina General Statute 18B-702 and adopted by the Wilson County ABC Board. The Board's primary source of revenue is through the sale of spirituous liquor to retail and mixed beverage customers. Based on sales figures, I estimate that sales will increase by approximately 8.28% compared to last year. This adopted budget is balanced and estimates that revenues from sales and other income will total \$9,250,000.

The adopted budget increases the starting salary for a full-time store clerk to \$28,000. Increasing our starting salary will be beneficial in recruiting and retaining qualified employees to control the sale of spirituous liquor in Wilson County. In addition, all full-time hourly employees with at least one year of service on July 1, 2019 would receive a 3% cost of living adjustment. The Wilson County ABC Board currently employs fifteen full-time and twenty-one part-time employees.

This adopted budget allocates \$25,000 for Alcohol and Substance Abuse Awareness and Education. This money is used *locally* to educate our youth on the harmful effects of drug and underage alcohol use. In addition, \$42,000 is allocated for our ABC Enforcement Division.

I do not anticipate any capital projects this year and this proposed budget reflects that. I do propose increasing our profit distributions by 21% which will increase the County of Wilson's allocation to \$318,750 and the City of Wilson's allocation to \$106,250 for a total of \$425,000.

As always, it is the intent of the Wilson County Alcoholic Beverage Control Board **to control the sale of spirituous liquor in Wilson County** while, at the same time, providing a pleasant shopping experience, good customer service, and generating revenue for our local governments.

If you should have any questions, please do not hesitate to contact me at our office.

Respectfully submitted,

*Larry Etheridge*

Larry Etheridge,  
General Manager



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**Proposed Budget Ordinance**  
**2019 - 2020**

The following adopted budget ordinance establishing revenues and setting expense appropriations for fiscal year July 1, 2019 through June 30, 2020 has been presented to the Wilson County ABC Board for their consideration and approval.

*Section 1. Estimated Revenues.* It is estimated that the revenues listed below will be available during the fiscal year beginning July 1, 2019 and ending June 30, 2020 to meet the operational and functional appropriations as set forth in Section 2, in accordance with the chart of accounts prescribed by the North Carolina ABC Commission.

**Estimated Revenues**

Sales	\$ 9,247,000
Other Income	\$ 3,000
<b>Total</b>	<b>\$ 9,250,000</b>

*Section 2. Expense Appropriations.* The following expenses are hereby appropriated for fiscal year 2019 - 2020 and are funded by the revenues made available through Section 1, herein, and the Appropriated Fund Balance.

**Expense Appropriations**

Taxes Based on Revenues	\$ 2,150,000
Cost of Sales	\$ 5,045,000
<b>Total</b>	<b>\$ 7,195,000</b>

<b><u>Operating Expenses</u></b>				
	<u>Stores</u>	<u>Administration</u>	<u>Warehouse</u>	<u>Total</u>
Salaries and Benefits	965,000	210,000	55,000	1,230,000
Board Member Per Diem	0	4,500	0	4,500
Retiree's Insurance	0	40,000	0	40,000
Unemployment Insurance	0	500	0	500
Cash Over/Short	0	0	0	0
Rent	0	0	0	0
Repairs & Maintenance	54,500	7,000	3,000	64,500
Utilities / Phone	58,000	5,000	1,000	64,000
Licenses, Taxes, Fees	2,000	500	0	2,500
Insurance – General & Bonds	18,000	3,000	6,000	27,000
Store/Office Supplies	15,000	5,000	5,000	25,000
Postage	0	900	0	900
Dues & Subscriptions	0	2,000	0	2,000
Travel	3,000	5,000	0	8,000
Professional Fees	0	7,000	0	7,000
Alarm Monitoring Fees	900	200	200	1,300
Banking/Credit Card Fees	69,000	10,000	0	79,000
Uniforms	1,800	0	0	1,800
Meeting / Training	0	2,000	0	2,000
Vehicle	0	1,000	2,000	3,000
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>1,187,200</b>	<b>303,600</b>	<b>72,200</b>	<b>1,563,000</b>

### **Capital Outlay**

	<u>Stores</u>	<u>Administration</u>	<u>Warehouse</u>	<u>Total</u>
Capital Project	0	0	0	
Construction Loan	0	0	0	
Loan Payments	<u>0</u>	<u>0</u>	<u>0</u>	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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## Distributions

<u>Law Enforcement</u>	
Salary / Taxes	30,000
Vehicle	3,250
Supplies	500
Cellular Phone	1,100
Insurance	3,000
Association Dues	100
Holiday Security	3,350
Uniforms	200
License & Taxes	0
Contingencies	<u>500</u>
Law Enforcement Total	42,000
<u>Other</u>	
County & Municipal Distributions	425,000
Alcohol/Substance Abuse Education	<u>25,000</u>
Other Total	450,000
<b>Total Distributions</b>	<b>492,000</b>

<u>Reserve</u>	
Working Capital Retained	0
(Appropriated Fund Balance)	0

**Total Expense, Distributions & Reserve: \$ 9,250,000.00**

Section 3. Budget Amendments. G.S. 18B-702(h) authorizes the Board to amend this budget at any time after the budget is adopted, so long as the amended budget continues to meet the balanced budget statutory requirements. Additionally, the Budget Officer is hereby authorized to transfer funds from one line item to another within this budget. Good cause should be established prior to any transfer. Any transfers should subsequently be approved by the Wilson County ABC Board through a formal Budget Amendment.

Section 4. Budget Copies. Copies of this Budget Ordinance shall be furnished to the County of Wilson, the North Carolina ABC Commission, and to the Wilson County ABC Board Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 5. Effective Date. This Budget Ordinance shall be effective July 1, 2019 through June 30, 2020.

Adopted this 18<sup>th</sup> day of June, 2019.